

## Maendy Primary School

### School Toilets

Date	Review Date	Nominated Governor
5.2.15	As changes occur	Mr S Pugh

We have a duty to provide children with school toilets that are accessible, clean, and safe with high quality sanitary ware by ensuring that we adopt excellent standards of maintenance by providing the basics of liquid soap, warm water, toilet tissue and paper towels. It is essential for the health, well-being and learning of all pupils that the school toilets are well-maintained and are accessible at all times throughout the school day. We value and respect the children in our care and we want them to be able to understand how to respect the facilities provided and how best to look after their own health. We have a duty under the Education (School Premises) Regulations 1999 to provide sufficient numbers of toilets and washbasins according to the number of pupils on roll. We will ensure that this policy is accepted and endorsed by all school personnel, pupils, governors, parents and visitors to the school. We have a commitment to promote equality. Therefore, an equality impact assessment has been undertaken and we believe this policy is in line with the Equality Act 2010.

#### Aims

- To provide good quality toilet and washroom facilities throughout the school.
- To ensure that all pupils have access to toilet facilities during the school day to promote the health, well-being and learning opportunities throughout the school.
- To work with other schools to share good practice in order to improve this policy.

#### Responsibility for the Policy and Procedure

##### Role of the Governing Body

The Governing Body has:

- appointed a Site Manager and governor to be responsible for Health and Safety;
- responsibility for producing a statement in the Governors Annual Report on provision of facilities and arrangements are in place for accessibility, safety and cleanliness;
- responsibility for ensuring that school complies with all equalities legislation; ensuring funding is in place to support this policy; and for ensuring this policy is maintained and updated regularly;
- responsibility for ensuring policies are made available to parents;
- responsibility for the effective implementation, monitoring and evaluation of this policy

##### Role of the Headteacher

The Headteacher will:

- ensure all school personnel, pupils and parents are aware of and comply with this policy;
- work closely with the link governor;
- provide leadership and vision in respect of equality;
- ensure that good quality toilet facilities are provided and maintained throughout the school and during the school day; and ensure that all pupils have access to toilet facilities during the school day;
- ensure all school personnel always allow pupils to use the toilet whenever they need to;
- discuss with the Site Manager a variety of issues dealing with toilet and washroom facilities such as:
  - management and maintenance
  - toilet hygiene
  - access, security and supervision
  - structural issues
  - washbasins, water and hand hygiene
  - female sanitary products and disposal

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- ensure that the toilet and washroom facilities are suitable and cater for the needs of pupils with disabilities and special needs and pupils from ethnic and religious communities;
- monitor the effectiveness of this policy; annually report to the Governing Body on the success and development of this policy

### Role of the Nominated Governor

The Nominated Governor is the Health & Safety Governor who will:

- work closely with the Headteacher;
- ensure this policy and other linked policies are up to date;
- annually report to the Governing Body on the success and development of this policy

### Role of School Personnel

School personnel will encourage pupils to:

- respect the toilet and washroom facilities;
- establish a Pupil Code of Conduct in the toilet and washroom facilities;
- highlight toilet management issues

School personnel will ensure that all pupils have access to toilet facilities during the school day to promote the health, well-being and learning opportunities throughout the school.

### Role of Pupils

Pupils will:

- be aware of and comply with this policy;
- understand that they have a right to use the toilet and washroom facilities at any time;
- respect the toilet and washroom facilities;
- support the school Code of Conduct

### Raising Awareness of this Policy

We will raise awareness of this policy via:

- the Governors' Annual Report to parents
- the school website
- the Staff Handbook
- meetings with parents such as introductory, parent-teacher consultations

### Equality Impact Assessment

Under the Equality Act 2010 we have a duty not to discriminate against people on the basis of their age, disability, gender, gender identity, pregnancy or maternity, race, religion or belief and sexual orientation. This policy has been equality impact assessed and we believe that it is in line with the Equality Act 2010 as it is fair, it does not prioritise or disadvantage any pupil and it helps to promote equality at this school.

### Linked Policies

- |                   |
|-------------------|
| ▪ Health & Safety |
|-------------------|

Headteacher:		Date:	
Chair of Governing Body:		Date:	

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<b>Conclusion</b>	We have come to the conclusion that after undertaking an initial equality impact assessment that a full assessment is not required.
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<b>Preliminary EIA completed by</b>	<b>Date</b>	<b>Preliminary EIA approved by</b>	<b>Date</b>

<b>Policy Evaluation</b>
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Points to be considered	Yes	No	N/A	Please supply evidence
• Policy annually reviewed				
• Policy in line with current legislation				
• Coordinator in place				
• Nominated governor in place				
• Coordinator carries out role effectively				
• Headteacher, coordinator and nominated governor work closely				
• Policy endorsed by governing body				
• Policy regularly discussed at meetings of the governing body				
• School personnel aware of this policy				
• School personnel comply with this policy				
• Pupils aware of this policy				
• Parents aware of this policy				
• Visitors aware of this policy				
• Local community aware of this policy				
• Funding in place				
• Policy complies with the Equality Act				
• Equality Impact Assessment undertaken				
• Policy referred to the School Handbook				
• Policy available from the school office				
• Policy available from the school website				
• School Council involved with policy development				

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• All stakeholders take part in questionnaires and surveys				
• All associated training in place				
• All outlined procedures complied with				
• Linked policies in place and up to date				
• Associated policies in place and up to date				
<b>A statement outlining the overall effectiveness of this policy</b>				